



EMPLOYMENT OPPORTUNITY

SERVICE AREA: Post Secondary
DEPARTMENT: Old Sun Community College
POSITION: IBSW Community Learning Liaison
TERM: August 1, 2026 – June 30, 2027
DATE POSTED: July 8, 2026
DEADLINE: July 21, 2026

GENERAL STATEMENT OF POSITION:

The IBSW Community Learning Liaison provides ongoing support and resources to IBSW student cohort and Community Learning Facilitators in different community programs, departments and placements at Natosapi Old Sun Community College.

SUPERVISION RECEIVED:

The IBSW Community Learning Liaison will report to the IBSW Program Coordinator

SUPERVISION EXERCISED:

None

DUTIES AND RESPONSIBILITIES

The Community Learning Liaison is the instructor and administrator (records management) for the Community Learning courses. The Community Learning Liaison is responsible for the following four main roles as outlined in the NIAB's Wisdom – Based Practices:

1. working within the community, various organizations, agencies and departments working in the human services field with a social work scope of practice,
2. coordinating students of the (IBSW) Program,
3. collaborating with the Community Learning Coordinator & IBSW Program Coordinator, students and Community Learning Facilitator/Placement Supervisors for each Community Learning placement, and;
4. enhancing the learning experience of the students enrolled in the program.

More detail includes the following:

- Hold in person meetings with Community Learning Facilitators/Placement Supervisors and students, to discuss the performance of the students and complete midterm and final evaluations;

- Facilitating the Community Learning process, providing regular support to students and Community Learning Facilitators/Placement Supervisors, and acting as a liaison between the Placement Agency and Old Sun Community College;
- Being familiar with the policies and procedures that regulate Community Learning according to NIAB Wisdom - Based Practices;
- Providing information to the Community Learning Facilitators/Placement Supervisors and students about the expectations, responsibilities, and procedures involved in the (IBSW) Community Learning experience.
- Ensuring that Community Learning Facilitators/Placement Supervisors and students are provided with documents such as the Community Learning Manual, all required forms, and the course outlines.
- Developing expertise in Community Learning to ensure learning opportunities are available, and to mentor and guide students. This responsibility includes assessing a complimentary fit between the learning expectations of a student, the agency, and the Community Learning Embodiments of the program.
- Supporting students in meeting the intentions of the Community Learning Plan and fulfill all the requirements of the Community Learning course;
- Consulting with students and Community Learning Facilitator/Placement Supervisors to address any problems that arise among both parties or the students and other Community Learning agency personnel;
- Having regular contact with the Community Learning Facilitator/Placement Supervisors and student when a student is at risk of failure. If need be, will consult with the Community Learning Coordinator & IBSW Program Coordinator;
- Identifying any potential conflict of interest involving the student and the Community Learning Facilitator/Placement Supervisor and agency and/or organization. A meeting must occur before Community Learning starts;
- Facilitating the Integrative Seminar courses on a regular scheduled basis. Schedule and attend midterm and final evaluations with community learning documentation as well as store hard copies;
- Developing and updating a students tracking sheet;
- Supporting the Wisdom-Based Practice of Community Learning, sharing useful Indigenous knowledge systems, and feedback with them. The Community Learning Liaison will address topics such as educational supervision, student reflection, the Indigenous Social Work Approach, and the integration of Indigenous knowledge and social work theory and Community Learning.

MINIMUM QUALIFICATIONS

- Knowledge, skills and abilities:
- Excellent verbal communication skills, Excellent documentation skills; Classroom knowledge;
- Strong interpersonal relationship-building skills applicable in a wide variety of settings. Eg. De-escalation, mediation, advocacy, crisis management, community engagement, networking);
- Highly adaptable, flexible and responsive;
- The ability to both function independently and collaborate as a supportive, cooperative team member;
- Intimate knowledge of historical and cultural barriers to Indigenous student academic participation and success;

- A positive, ongoing, person, Indigenous cultural identity, strong affiliation and understanding of Siksika language, knowledge and culture is preferred;

EDUCATION AND EXPERIENCE

- Master of Social Work Degree (MSW);
- Registered Social Work designation (RSW) or potential to be registered;
- Bachelor's degree in discipline congruent with any of Natosapi Old Sun Community College's academic program's (Master's degree preferred);
- A personal history of developing academic success and achievement in a post secondary educational program;
- Public speaking and delivering public workshops.

Resumes and cover letters should be emailed to rhonda.healy@oldsuncollege.ca before 4:30 pm of the posting closing date.

IMPORTANT: All participants **must** include the following:

1. Diploma/Certificates and or/pertinent related documents.
2. Clear Criminal Record Check.
3. Copy of Driver's License.
4. A list of three people who will be sending reference letters directly to OSCC

Please Note: Only **complete** applicants will be considered. OSCC wish to thank all applicants and advise that only those candidates will be selected for an interview will be contacted.